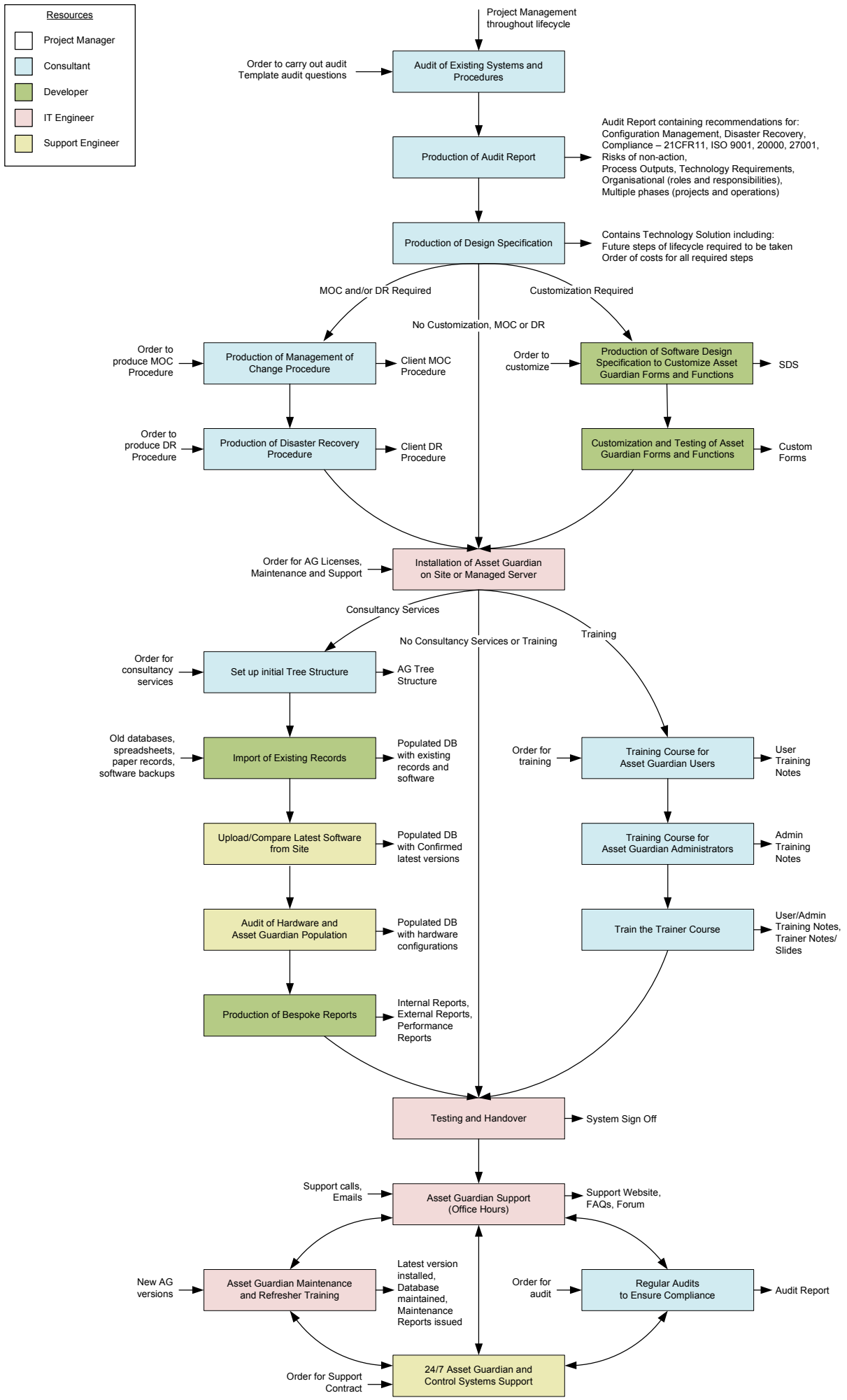
Resources
Project Manager
Consultant
Developer
IT Engineer
Support Engineer
Project Management throughout lifecycle
Order to carry out audit Template audit questions
Audit of Existing Systems and Procedures
Production of Audit Report
Audit Report containing recommendations for: Configuration Management, Disaster Recovery, Compliance – 21CFR11, ISO 9001, 20000, 27001, Risks of non-action, Process Outputs, Technology Requirements, Organisational (roles and responsibilities), Multiple phases (projects and operations)
Production of Design Specification
Contains Technology Solution including: Future steps of lifecycle required to be taken Order of costs for all required steps
MOC and/or DR Required
Customization Required
No Customization, MOC or DR
Order to produce MOC Procedure
Production of Management of Change Procedure
Client MOC Procedure
Order to customize
Production of Software Design Specification to Customize Asset Guardian Forms and Functions
SDS
Order to produce DR Procedure
Production of Disaster Recovery Procedure
Client DR Procedure
Customization and Testing of Asset Guardian Forms and Functions
Custom Forms
Order for AG Licenses, Maintenance and Support
Installation of Asset Guardian on Site or Managed Server
Consultancy Services
No Consultancy Services or Training
Training
Order for consultancy services
Set up initial Tree Structure
AG Tree Structure
Old databases, spreadsheets, paper records, software backups
Import of Existing Records
Populated DB with existing records and software
Order for training
Training Course for Asset Guardian Users
User Training Notes
Upload/Compare Latest Software from Site
Populated DB with Confirmed latest versions
Training Course for Asset Guardian Administrators
Admin Training Notes
Audit of Hardware and Asset Guardian Population
Populated DB with hardware configurations
Train the Trainer Course
User/Admin Training Notes, Trainer Notes/ Slides
Production of Bespoke Reports
Internal Reports, External Reports, Performance Reports
Testing and Handover
System Sign Off
Support calls, Emails
Asset Guardian Support (Office Hours)
Support Website, FAQs, Forum
New AG versions
Asset Guardian Maintenance and Refresher Training
Latest version installed, Database maintained, Maintenance Reports issued
Order for audit
Regular Audits to Ensure Compliance
Audit Report
Order for Support Contract
24/7 Asset Guardian and Control Systems Support